

COUNTY OF ALBEMARLE

TRANSMITTAL TO THE BOARD OF SUPERVISORS

SUMMARY OF PLANNING COMMISSION ACTION

AGENDA TITLE: SP201500020 CVS at Rio Road & 29N	AGENDA DATE: September 9, 2015
SUBJECT/PROPOSAL/REQUEST: Special use permit request for drive-through window under Section 24.2.2 of zoning ordinance.	STAFF CONTACT(S): Rachel Falkenstein, David Benish
	PRESENTER (S): Rachel Falkenstein

BACKGROUND:

At its meeting on August 4, 2015, the Planning Commission voted 6:0 to recommend approval of SP201500020 with the conditions recommended by staff and also recommended that the applicant proceed without waiting for the second letter of support.

DISCUSSION:

Within the staff report staff recommended that this item not be scheduled for the Board of Supervisors until the applicant provides letters of support from adjacent property owners or holds a community meeting. During the review of this request it was determined that in lieu of a community meeting the applicant could provide letters of support from adjacent property owners who share entrances with the proposed CVS site.

The intent of the letters of support was to provide proof that adjacent property owners were aware of the project and to provide an outlet for them to express any concerns they had to staff. The Planning Commission felt that the property owners have been adequately notified of the project and were given opportunity to express concerns through the public hearing process. For this reason, the Planning Commission determined that the application could move forward to the Board of Supervisors without the additional letter of support.

The County Attorney has prepared the attached Resolution (Attachment A) reflecting the recommendation of the Planning Commission. Please note that some non-substantive modifications have been made to the language and form of the conditions contained in the Resolution. The Planning Commission's action letter, staff report and minutes from the July 14 meeting are also attached.

RECOMMENDATIONS:

Staff recommends that the Board adopt the attached Resolution (Attachment A) to approve SP201500020 with the conditions attached thereto.

ATTACHMENTS:

- A - Resolution
- B - Planning Commission action letter
- C - Planning Commission staff report
- D - Planning Commission minutes